# Order Form

Date of Booking _____ Name of Event _____ Location _____

## Please reserve me

☐ **place/s at * Early Bird ❑ Normal Rate ❑ Special Offer Rate ❑**
(Please note payment must be received before attendance at the event)

## Your Details

**Name** **Position**

**Email** **Tel**

**Address**

## Payment Method

☐ **Cheque made payable to Aeneas for £**

☐ **Invoice** (Please invoice me at the address below: Official order number required before confirmation of place)

☐ **Credit Card** **Visa** ☐ **Mastercard** ☐ **Other** ☐

**Card No.** **Start Date** **Expiry Date**

**Issue No** **3/4 Digit Security Code** (last set of digits on reverse of card)

**Name on Card** **Signature**

**Order online at** www.aeneasktc.com
**send completed form to** Aeneas KTC,
PO Box 200, Chichester, Sussex, PO18 0YX
**Tel** +44 (0)1243 779378
**Fax** +44 (0)1243 779078
**Email** anand@aeneasktc.com

## Delegate fees:

**Please indicate clearly**

- which class you're registering for
- what is the rate at the time of your registration as indicated on the web
- if you want to register a small group please call us to discuss a discounted rate

**Booking Form Conditions.** Reservation is a contract. Cancellation must be made 4 weeks before the event in which case a refund less £50 administration fee will be made. Within 4 weeks of the event refund is not possible, but a substitute delegate may attend instead. The organisers reserve the right to change the programme or venue in the event of unforeseen circumstances.